

----- **ON LETTER HEAD** -----

DECLARATION

1. **Legal Name of the Entity** :
2. **Registered office Address** :
3. **PAN Number** :
4. **Business Type** :
5. **Form of Vendor's Entity** :
(Proprietorship/ Partnership/
HUF/ Private Ltd./ Public Ltd/
Others.)
6. **Name of Authorised Signatory:**

I/We **[Insert Name of Authorised Signatory]** (Name of Proprietor / Partner / Karta of HUF/ Director / Chief Executive/Authorised Signatory) of **[Insert Trade Name or Legal Name of the Vendor]** do hereby declare that we are not covered under the ambit of GST and are not required to obtain registration or comply with GST procedures and formalities. Additionally, we also confirm that no taxes will be provided in the invoice unless the tax registration details are updated and mentioned on the invoices.

We acknowledge that information furnished above are true to the best of our knowledge and that we shall be bound by the acts of duly constituted attorney. In case any of the above information is found to be incorrect at a later date, my registration shall be liable to be cancelled and my any payment shall be withheld by the Company and any unprocessed bill shall remain withheld by the Company.

We also undertake the responsibility to inform all subsequent changes in the constitution or working of firm, affecting the accuracy of the answers given will be promptly communicated to your Organization.

Thanking You,

Your Faithfully,

FOR; M/s.

(Name of Authorised Person)
(Designation)

Date:

Place: